

# Edexcel Level 4

## BTEC Professional Diploma for Registered Managers (Adults)

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### BTEC

#### Purpose of the Qualification

This is a specialist work-related programme of study covering the knowledge, understanding and practical skills required by those working or wishing to work as a registered manager in the social care for adults environment. It provides the essential parts of the knowledge requirement underpinning the NVQ level 4 Registered Manager (Adults), the recognised qualification for registration. As complementary qualifications, successful completion of the NVQ and the BTEC Professional Diploma demonstrate competent work place performance, backed up with a sound knowledge and value base specifically relevant to the sector.

Access to suitable residential/care work situations is fundamental to successful completion of this qualification, either through permanent full time or part time employment or through a collaborative work placement. The qualification is accredited onto the National Qualifications Framework and is eligible for public funding as determined by the DfES under sections 96 and 97 of the Learning and Skills Act 2000.

Those undertaking the qualification could be employed (or working towards employment) as:

- Managers in residential care homes
- Deputy/ Assistant managers in residential care
- Managers with responsibility for care services within a geographical region
- Managers of learning disability services
- Managers of domiciliary services

## Benefits for Individuals and Employers:

The Edexcel Level 4 BTEC Professional Diploma for Registered Managers (Adults) offers:

- A qualification suitable for those who have experience and qualifications as managers, but lack a vocational/professional background in social care
- A learning programme that provides relevant knowledge input for those who are preparing for the NVQ 4 Registered Manager (Adults)
- A programme of study that covers specifically the up to date regulations, codes of practice and value base that define the context for management in social care
- A recognised and highly relevant qualification for those who are required to demonstrate continuous professional development activity by the Commission for Social Care Inspection
- Employers a coherent package of learning for those topics where their managers are most likely to require additional learning input e.g. Financial Management and Information Technology
- Credit for certain units which also make up part of the new (2004) Higher National Diploma in Health and Social Care (see section below on qualification content).

## Qualification Structure and Content

To achieve the whole qualification, a learner must successfully complete all three core units and two from three optional units.

## Core

Unit 1 – Achieving Best Outcomes for Individuals\*

Unit 2 – Promoting Rights, Responsibility and Diversity

Unit 3 – Managing Financial Resources in Health and Social Care\*

## Option Units

Unit 4 – Significant Life Events\*

Unit 5 – Information Technology for Registered Managers

Unit 6 – Managing Human Resources in Health and Social Care\*

\* These units form part of the new Higher National in Health and Social Care.

## Guided Learning Hours

The BTEC Level 4 Professional Diploma for Registered Managers (Adults) is a 300 guided learning hours qualification, each unit being 60 Guided Learning Hours.

The definition of guided learning hours is: 'a notional measure of the substance of a qualification'. It includes an estimate of time that might be allocated to direct teaching, instruction and assessment, together with other structured learning time such as directed assignments or supported individual study. It excludes learner-initiated private study.

By working with Edexcel, centres can be assured that they will receive full support and guidance on how to deliver one of the nationally recognised BTEC qualifications, which are respected and valued by employers in all occupational sectors. There is no charge for centre approval or centre approval visits.

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## Contact us

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Tel: 01623 467467

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Publication Code: Z015750

## About Edexcel

Edexcel is one of the UK's largest providers of qualifications, with the widest portfolio of academic and vocational qualifications.

Regulated by the Qualifications and Curriculum Authority (QCA) to offer qualifications, Edexcel works with over 5,500 education partners in over 110 countries.