

National Vocational Qualifications in Registered Manager (Adults) at level 4

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NVQs

Who is Edexcel Registered Manager (Adults) NVQ aimed at?

The qualification is intended for managers, assistant managers and others who have managerial responsibilities within regulated care services.

Edexcel and the Chartered Management Institute* have joined forces to give successful Edexcel management candidates a unique fast track route to guaranteed professional membership. Successful achievement of the Edexcel Registered Manager (Adults) NVQ will enable candidates to take advantage of this unique benefit.

The Benefits for Employers and Training Providers

The Edexcel Registered Manager (Adults) NVQ will be valued by employers and training providers because it:

- allows staff to work towards regulatory requirements
- enables staff to acquire, improve and recognise skills and competencies
- enhances the quality of service in areas such as improved procedures in financial management, development and training.

By working with Edexcel, centres can be assured that they will receive full support and guidance on how to deliver a nationally recognised Edexcel NVQ which is highly respected within the industry. There is no charge for centre approval advice, application or centre approval visits. By registering for the Edexcel Registered Managers (Adults) NVQ centres will be able to register candidates for either the Edexcel NVQ Level 4 in Management or the Edexcel NVQ Level 4 in Health & Social Care at half price.

The benefits for Individuals

Candidates can demonstrate competence in the required range of units in order to achieve the full qualification. Candidates will benefit from Edexcel Registered Manager (Adults) NVQ as it:

- helps towards registration with regulatory bodies
- improves employment and promotion prospects
- provides up to date knowledge of best management practice
- increases confidence in managing budgets and quality improvement processes
- develops candidates' skills to deliver the best possible service.

Advice & Guidance

NVQ Level 4 Registered Manager (Adults) qualification structure

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|--------------|----------|---|
| Mandatory | U1028694 | Develop, maintain and evaluate systems and structures to promote the rights, responsibilities and diversity of people |
| Mandatory | U5000300 | Manage a service, which meets the best possible outcomes for the individual |
| Mandatory | U1027783 | Manage the use of financial resources |
| Mandatory | U1027798 | Manage the performance of teams and individuals |
| Optional (A) | U1027774 | Manage activities to meet requirements |
| Optional (A) | U1027776 | Contribute to improvements at work |
| Optional (A) | U1023563 | Develop programs, projects and plans |
| Optional (A) | U1028795 | Contribute to the provision of effective physical, social and emotional environments for group care |
| Optional (A) | U5000301 | Ensure individuals and groups are supported appropriately when experiencing significant life events |
| Optional (A) | U1023566 | Promote the interests of client groups in the community |
| Optional (B) | U5000298 | Take responsibility for your business performance and the continuing development of self and others |
| Optional (B) | U1027795 | Develop teams and individuals to enhance performance |
| Optional (B) | U1016696 | Create, maintain and develop an effective working environment |
| Optional (B) | U1027793 | Select personnel for activities |
| Optional (B) | U1028790 | Develop and sustain arrangements for joint working between workers and agencies |
| Optional (B) | U5000299 | Develop your plans for the business |
| Optional (C) | U1027806 | Provide information to support decision making |
| Optional (C) | U1027804 | Facilitate meetings |
| Optional (D) | U1027819 | Manage continuous quality improvement |
| Optional (D) | U1027822 | Monitor compliance with quality standards |

Minimum units required:

All four mandatory units, one unit from each of the four optional groups and two units from any of the optional groups are required for successful completion of this NVQ.

Please note the Edexcel Level 4 BTEC Professional Diploma for Registered Managers (Adults) which provides the essential elements of the knowledge requirements which underpin this NVQ, is also available.

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What to do next

For further information or to become an approved centre, please contact us at:

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Regulated by the Qualifications and Curriculum Authority (QCA) to offer qualifications, Edexcel works with over 5,500 education partners in over 110 countries.